

KINGDOM HALL FINANCING REQUEST

Congregation	City	State or Province	Country	Congregation No.	No. of Publishers
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Purpose of Financing (Select one type.)

- Type 1: To purchase property and/or construct a new Kingdom Hall.
- Type 2: To purchase property and renovate an existing building for use as a Kingdom Hall.
- Type 3: To renovate an existing Kingdom Hall.

Overview of Project

1. Has the body (or bodies) of elders carefully considered all direction from the branch office including the steps that the congregation needs to take before and during construction? Yes No
2. Has a Kingdom Hall Property Evaluation (CN-13) been completed and approved by the Kingdom Hall Construction Desk? Yes No
If so, please attach a copy.
3. Has the property selection been agreed to by means of a congregation(s) resolution? Yes No
If so, please attach a copy.
4. Has a standard set of plans, including the finishes package, been agreed to by means of a congregation(s) resolution? Yes No
If so, please attach a copy.
5. Will an apartment(s) be required? Yes No
If so, for whom? _____
6. If "Type 1" financing is requested, list the following estimated costs using standard plans selected.
Property: _____
Building (including sitework): _____
Total: _____
7. If "Type 2" financing is requested, list the following estimated costs.
Property: _____
Renovation: _____
Total: _____
8. If "Type 3" financing is requested, what is the total estimated cost of renovation? _____

Financial Survey

9. Has a survey of the congregation(s) been taken to determine how much they can contribute each month? Yes No
How much is the congregation(s) able to contribute on a monthly basis? _____
10. How much will be available from outright personal donations and/or sale of property? (If property can be sold include the estimated market value) _____
11. Is the congregation(s) able to provide accommodations and meals for the Kingdom Hall Construction Group during the project? Yes No
12. What is the total amount of funds being requested from the branch? _____
13. If the figures above indicate that the congregation can afford to repay a long-term loan within a maximum of 20 years, have they passed a resolution to do so? Yes No
If so, please attach a copy.
14. If the figures above indicate that the congregation(s) cannot repay a loan, have they passed a resolution to contribute what they can monthly toward the use of the Kingdom Hall, accepting responsibility to care for operating and maintenance costs? Yes No
If so, please attach a copy.

Legal Documents

15. If the congregation will become owner of the property and Kingdom Hall, have any legal requirements to incorporate or form a body of trustees been met? Yes No
If applicable, please attach a copy of the legal documentation.
16. Has the Kingdom Hall Construction Desk provided assurance that "proof of ownership," in accord with local circumstances, can be obtained? Yes No

NOTE: If the branch will become owner or trustee of the Kingdom Hall and property, "proof of ownership" should be sent to the branch and a copy retained by the congregation.

Signatures

(If more than one congregation is involved, the coordinators of the bodies of elders may sign.)

Coordinator of the body of elders—Sign and print name

Service overseer—Sign and print name

Secretary—Sign and print name

Circuit overseer—Sign and print name

Kingdom Hall Construction Group
(if applicable)

Kingdom Hall Construction Desk