

Kingdom Hall Construction Status Report

INSTRUCTIONS: This form should be used to record all of the projects completed under the Kingdom Hall construction program. Although rows in the form may be hidden for printing purposes, please do not delete projects from the list. If information is copied from another form, please use the paste values method to avoid changing the format of the entries. An up-to-date form should be provided to the Kingdom Hall projects overseer during each visit. Additionally, please forward an electronic copy of this form to your Regional Kingdom Hall Office by September 30 of each year.

Branch:								Report for Month of:				January 2008					
Branch Territory:					18-Month Moving Average Costs for Kingdom Halls Projects and Properties (report on the CN-23)												
					Average renovated Kingdom Hall project cost						\$0		Average \$/(m ²)		\$0		
					Average new Kingdom Hall building project cost						\$0		Average \$/(m ²)		\$0		
KHCD Overseer:					Average new Kingdom Hall property cost						\$0						
					Average new Kingdom Hall building and property cost (sum of above two lines)						\$0						
Kingdom Hall/Small Project Description					Status (Insert Dates)						Costs (In US\$)						
Congregation or Small Project Name	Kingdom Hall or Small Project Floor Area (m ²)	Audi- toriums	Total Seating Capacity	Project Type	Property Evaluation Checklist Completed	Proof of Ownership Obtained	Building Permit Obtained	Construction		Final Audit	Please also indicate loan (L) or monthly contributions (MC) for Kingdom Halls.						
								Start	Finish		Property Cost	Approved Budget (not including property)	Actual Cost (not including property)	L or MC	Cost per Unit Area \$/m ²		
City Environment																	
Example	140		145	KH(SP)	6/21/2002	7/24/2002	9/30/2002	1/15/2003	2/28/2003	3/13/2003	\$6,000	\$14,000	\$13,820	MC	\$99		
Suburb Environment																	
Rural Environment																	
Small Projects (All Environments)																	

NOTE: It is not necessary to enter a number in the Auditoriums column when the project only has one auditorium. The abbreviations under Project Type for Kingdom Halls projects are as follows: KH(SP)-Kingdom Hall (standard plans), KH(MR)-Kingdom Hall (major renovation), KH(WA)-Kingdom Hall (with apartment), KH(EX)-Kingdom Hall (expandable), and KH(NS)-Kingdom Hall (not standard). For Kingdom Halls, the Actual Costs (not including property) column should include the value of items donated by congregations toward their own project that would otherwise represent a **project cost** such as construction materials (see Kingdom Hall Construction Journal (S-26)) and the average annual **overhead cost** provided by the Accounting Office (see the *Kingdom Hall Construction Guidelines*, box on page 40). The Property Costs column should include the current market value for any donated land. The abbreviations for small projects are as follows: SAH-Small Assembly Hall, MH-Missionary Home, LD-Literature Depot, and O-Other. Small projects require individual approval from the appropriate Governing Body committee(s) and are not financed with funds allocated for Kingdom Hall construction.