

RECORD OF ELECTRONIC FUNDS TRANSFER

Congregation accounts: CONGREGATION OPERATING COMMITTEE BUILDING FUND

Noncongregation accounts: CIRCUIT ASSEMBLY HALL

Name of entity selected above: _____

INSTRUCTIONS

Before transfer: Write the amount in each category for which you will be making a remittance. **Note:** Some categories may not be applicable to your account. Ensure that this form is reviewed by an authorized signer.

Making transfer: Log in to www.jw.org. Enter the amounts to be transferred. Verify the total and click *Submit*. Record the confirmation number below. (Entries under “Donations and Payments” will generate a separate transfer from entries under “Funds on Deposit.” However, both confirmation numbers can be recorded below.) Print the confirmation screen.

After transfer: File this record and the printed confirmation with the *Accounts Sheet* (S-26). Please notify the branch office if any funds transfers do not appear correctly on your bank statement. **Note:** Your bank statement may separate the total transfer amount into different transactions based on the various corporations involved.

DONATIONS AND PAYMENTS:

Worldwide Work (From contribution box)	\$ _____
Worldwide Work (Resolution)	\$ _____
Kingdom Hall Construction Worldwide (From contribution box)	\$ _____
Kingdom Hall Construction Worldwide (Resolution)	\$ _____
Kingdom Hall Assistance Arrangement (KHAA)	\$ _____
Traveling Overseer Assistance Arrangement (TOAA)	\$ _____
Payment of charges on account*	\$ _____
Kingdom Hall loan payment*	\$ _____
_____	\$ _____
(Additional category provided by the jw.org Web site, if any)	

TOTAL DONATIONS AND PAYMENTS \$ _____

Transaction date: ____/____/____ **Time:** ____:____ a.m./p.m. **Confirmation number:**

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FUNDS ON DEPOSIT:

Transfer action: Deposit Withdrawal

TRANSFER AMOUNT \$ _____

Transaction date: ____/____/____ **Time:** ____:____ a.m./p.m. **Confirmation number:**

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(Accounts servant—Sign and print name)

(Secretary or authorized signer—Sign and print name)

*This category will only be seen if there is a balance due.