



# WATCHTOWER

BIBLE AND TRACT SOCIETY OF NEW YORK, INC.

LEGAL DEPARTMENT

25 COLUMBIA HEIGHTS, BROOKLYN, NEW YORK 11201-2483, U.S.A.

PHONE (718) 625-3600

FAX (718) 797-3032

September 20, 1995

TO ALL BODIES OF ELDERS IN THE UNITED STATES

Dear Brothers:

With the November 15, 1994, letter from the Society's Legal Department to all congregations in the United States, you should have received a supply of 20 health-care power of attorney forms and question-and-answer folders. That letter explained that additional forms and folders could be obtained by either copying the forms and folders you received or by writing to the Legal Department.\* We have now simplified the method of obtaining additional forms and folders.

Rather than requesting additional forms and folders from the Legal Department, congregations should make their *own* photocopies from the materials we initially sent you. The congregation secretary should make good quality 8½" x 11" **single-sided** copies for publishers who ask for these materials. This is a change from the November 15th letter which suggested that a photocopy business be used to "ensure exact reproduction of the format provided by the Society." In other words, you do not have to find a photocopy business to duplicate the Society's forms and folders in the double-sided, folder-type format initially provided; single-sided copies are fine. If you no longer have a supply of the forms and folders from which to make your own photocopies, you should request additional materials from the Society's Legal Department. Finally, we ask that the congregation secretary give one copy of the power-of-attorney form and question-and-answer folder to each member of the body of elders so that each will be able to provide a copy to any publisher who is admitted to the hospital but has not availed himself of this provision from the Society.

If you have questions about any of this or about the forms and folders we initially sent you, please contact the Society's Legal Department.

Your brothers,

*Watchtower B. & T. Society*  
OF NEW YORK, INC.

\* All congregations in California, Illinois, Kentucky, New Hampshire, and New Jersey should have already received a June 1, 1995, letter from the Legal Department. The June 1 letter, which included updated information due to changes in the law in these five states, should be read in conjunction with this letter.