

Christian Congregation of Jehovah's Witnesses



Hse. No. J348/4 - Tema Beach Road - Nungua, Accra
P. O. Box GP 760, Accra, Ghana Tel. No.: (030) 2712456-8; 7010110 Fax: (030) 2712454

February 7, 2013

TO ALL BODIES OF ELDERS

Re: Use of jw.org *Inbox*

Dear Brothers:

Since February 1, 2012, all jw.org users who have a login and are part of a domain, such as a congregation, a Hospital Liaison Committee, or a Convention Committee, have been seeing an *Inbox* link under the heading “My Messages” under the *Inbox* tab. The purpose of this feature is to allow information to be sent securely to individual users, congregations, and other domains.

Beginning March 1, 2013, the Service Department will expand the use of the jw.org *Inbox* feature. Letters directed to individual congregations or individual users will now be sent into either the domain *Inbox* or the user's *Inbox*. For example, when a congregation submits a regular pioneer application, the appointment letters will be sent to the *Inbox*. If a congregation sends a letter of enquiry to the Service Department, the response will be sent to the *Inbox* of the congregation. When a judicial committee writes to enquire about a matter, the response will be sent to chairman's *Inbox* not to the congregation's *Inbox*. *When correspondence is sent to the Inbox, no hard copies will be sent again to the congregation or the individual.* Therefore, at this time it will be good to review our letter dated January 9, 2012, which explained the jw.org *Inbox* feature. Please note that if a congregation or an individual does not have a jw.org account, they will continue to receive hard copy letters although we prefer that they create an account. Paragraph 3 of the January 9 letter described how this should be done and we encourage each body of elders to ensure that this direction is followed.

The arrangement to discontinue sending hard copy letters does not affect letters and forms published to all bodies of elders under the *Document* tab. When there is a general letter addressed to all bodies of elders, this will continue to be published under the *Document* tab and a hard copy will be sent as usual. However, a correspondence sent to a specific congregation or individual through the *Inbox* will not be sent by hard copy any longer. Please note that this applies to those who have an account on jw.org.

We are happy to see that 1,125 congregations have an account on jw.org. We encourage the few congregations who do not yet have an account to endeavor to create one. If you have any difficulties our Computer Help Desk stands ready to offer assistance. You can call them at the branch office from Monday to Friday between 8:00 a.m. and 5:00 p.m. We desire that, if possible, every congregation and every elder have an account on jw.org. We are confident that the few who do not yet have an account will create one soon. In this way communication between the branch office and the congregations will be made faster.

Please be assured of our very warm Christian love.

Your brothers,

*Christian Congregation
of Jehovah's Witnesses*

cc: Traveling overseers

PS to Traveling Overseers:

As you visit the congregations please check that the bodies of elders are following the direction in our January 9, 2012, letter and that all who do not have access to jw.org are being given the correspondence. Also, check that those who are sent correspondence via the congregation on jw.org, such as those who are appointed as pioneers, receive any such correspondence promptly. Thank you.