

# Christian Congregation of Jehovah's Witnesses



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TO ALL BODIES OF ELDERS

Re: Literature Request and Inventory on jw.org

Dear Brothers:

We are happy to see that most congregations request literature through the [www.jw.org](http://www.jw.org) Web site. We desire that, if possible, all congregations would be able to do this.

In the process of requesting the *New World Translation* in Twi, some have found it difficult to locate this item on the site. The following information will help you to find this item on the site:

Among the languages listed in which you can request literature, you will find “Twi,” “Twi (Asante),” and “Twi (Akuapem).” Usually, when requesting literature in Twi you select “Twi” in the language box. However, when you are requesting the *New World Translation* in Twi, you must select not “Twi” but “Twi (Asante)” or “Twi (Akuapem)” depending on the item being requested. For example, if you wish to request the Asante Twi version of the *New World Translation*, you need to select “Twi (Asante)” in the select language box. The item will display for you to request.

Many of you are regularly updating the inventory reports on the site and we commend you for doing this. Chapter six of the *Literature and Magazines Guidelines* provides instructions on submission of inventory reports to the branch office. In March and September each year, you submit your literature inventory to branch office through jw.org. An announcement usually displays on the site to remind you. At any time you have excess literature you do not need, please enter this on the “Maintain Current Inventory” report. Regularly maintain your inventory to assist others searching for needed literature items. As a reminder, before you request literature on the site, make it your practice to search the inventories of other congregations nearby to see if the item is available. If the item is available in a nearby congregation, kindly obtain it from that congregation. We encourage you to request literature on the site only when it is not available in nearby congregations.

Please be assured of our very warm Christian love.

Your brothers,

*Christian Congregation  
of Jehovah's Witnesses*

cc: Traveling overseers